

State of Rhode Island and Providence Plantations
DEPARTMENT OF EDUCATION
Shepard Building
255 Westminster Street
Providence, Rhode Island 02903-3400

DESIGN REVIEW MEETING REQUEST FORM

Starting in early 2020, design reviews with the School Building Authority at the Rhode Island Department of Education will be conducted primarily on Tuesdays. Please request meeting with at least two weeks anticipation and submit the design documents with the design review request form.

DESIGN REVIEW DATE REQUEST
DESIGN REVIEW STAGE REQUEST (SD, DD, CD)
LOCAL EDUCATIONAL AGENCY
NAME OF BUILDING
PROJECT / SUMMARY OF WORK
MOA PROJECT BUDGET
DESIGN COST ESTIMATE
FIRM CONTACT INFORMATION
Design documents and meeting minutes from previous project design reviews must be submitted with the

Design documents and meeting minutes from previous project design reviews must be submitted with the Meeting Request Form. I hereby acknowledge the attached documents meet all the design review outlined in the School Construction Regulations. Meeting Request Forms can be submitted to Thary Phan at thary.phann@ride.ri.gov.